

Dear ISA,

I am applying for the Liaison Office position at Riga Stradins University, as I am highly motivated to contribute to strengthening communication and cooperation between students, faculty, and external partners.

Through my studies in Human Medicine at Riga Stradins University and my professional experience as a Medical Assistant in Germany, I have gained strong organizational, communication, and teamwork skills. My international background has further enhanced my ability to work with people from diverse cultures, which I believe is essential for this role.

I am confident that my motivation, reliability, and interpersonal skills will allow me to support the activities of the Liaison Office effectively. I would be glad to contribute to building stronger connections within and outside the university community.

Thank you for considering my application.

Sincerely,
Anu Mehta